



TexShare Card Agreement

Houston Public Library Circulation Administration Department issues TexShare Cards to customers who:

- are residents of the City of Houston
- have a current HPL borrower account that is at least six months old and in good standing
- owe no fines or fees to the Library
- complete and submit a Houston Public Library TexShare Agreement form

Completed agreement forms may be turned in at any Houston Public Library full-service location or sent to:

Houston Public Library
 Circulation Administration Department
 500 McKinney Avenue, Suite 100
 Houston, TX 77002

A Card will be mailed to the qualified applicant within one week of receipt of the completed form. A Customer may also bring the completed agreement form to the Circulation Administration Department at the address above. The form will be processed while s/he waits and the card issued to the qualified applicant.

I understand that as a TexShare cardholder, I must abide by library policies and that failure to do so may result in a loss of library privileges at both my home library and the lending library. I assume responsibility for all items borrowed and all library fees, including collections fees, incurred by the use of this TexShare Card.

Signature of applicant Date

Signature of parent/guardian if applicant is a juvenile Date

Printed name of applicant

Mailing address of applicant (Street or P O Box, City, State and Zip Code)

Email address of applicant

STAFF USE:

Verified by / location	Date issued and initials	HPL Card No. of applicant
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